



# Parent-Student Handbook

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2023-2024

PreK-12<sup>th</sup> Grade

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“Thy word is a lamp unto my feet, and a light unto my path.” Psalm 119:105

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# Welcome

We pray that as your family unites with Lighthouse Ministry, you will grow in your knowledge of His Word, your service to His work, and your love for Jesus Christ. May His word truly be a personal devotion, as a light unto our feet, and a public testimony, as a lamp unto our path.

## School Information

Meeting Address	Mailing Address	Hours	
11975 SW 2nd Street Miami, FL	P. O. Box 940756 Miami, FL 33194	7:50 a.m.–3:30 p.m. 3:40 p.m.–5 p.m. (After Care)	
Website	Email Address	Phone Number	Curriculum
calvarymiami.com/lhm	lhm@calvarymiami.com	305.667.8577	Abeka®

## Ministry Team

Mr. Jorge Iglesias Pastor Administrator	Mrs. Elisha Caballero Assistant Administrator High School	
Ms. Mia Checa Middle School	Mrs. Tanya Yulee Elementary	Mrs. Silvia Gomez Preschool
Mrs. Melissa Fontanez Ministry Assistant	Mr. (Coach) William Varas Ministry Assistant   Physical Education	Mrs. Amanda Vazquez Choir Director
Mr. Derek Mendez After-Care Ministry		

## Our Mission

Lighthouse Ministry (LHM), operating as one of the many ministries of Calvary Chapel Miami, purposes to honor and to worship our Savior Jesus Christ by providing an excellent education, by training up students in the knowledge of God, and by developing their Christian character in a safe and loving environment.

## Ministry Description

LHM is a Christ-filled learning center for families who were called to invest in the spiritual and educational development of their children. The school program currently offers preschool through 12th grade with a fully accredited curriculum (for students 6th grade and up) and extra-curricular enrichment. On-site ministry leaders and facilitators (teachers) provide the guidance and accountability necessary for a successful Christ-filled learning experience.

# Calvary Chapel Miami Statement of Faith

For a complete Statement of Faith, visit [www.calvarymiami.com](http://www.calvarymiami.com)

Calvary Chapel Miami is a fellowship of believers under the Lordship of Jesus Christ. Our desire is to know Christ and be conformed to His image by the power of the Holy Spirit.

We are not a denominational church, nor are we opposed to denominations as such, only to their over-emphasis of the doctrinal differences that have led to the division of the Body of Christ.

We teach the Bible book by book, chapter by chapter, verse by verse. We teach both expository and topically.

- We believe the only true basis of Christian fellowship is Christ's (Agape) love, which is greater than any differences we possess, and without which we have no right to claim ourselves Christians.
- We believe worship of God should be spiritual. Therefore, we remain flexible and yielded to the leading of the Holy Spirit to direct our worship.
- We believe worship of God should be inspirational. Therefore, we give great place to music in our worship.
- We believe worship of God should be intelligent. Therefore, our services are designed with great emphasis upon the teaching of the Word of God that He might instruct us how He should be worshiped.
- We believe worship of God should be fruitful. Therefore, we look for His love in our lives as the supreme manifestation that we have been truly worshiping Him.
- We believe in all the fundamental doctrines of orthodox evangelical Christianity.
- We believe in the inerrancy of Scripture, that the Bible, Old and New Testaments, is the inspired, infallible Word of God.
- We believe that God is eternally existent in three separate persons: Father, Son, and Holy Spirit. God the Father is the personal, transcendent, and sovereign Creator of all things. Jesus Christ is fully God and fully human; He was born of a virgin, lived a sinless life, provided for the atonement of our sins by His vicarious death on the Cross, was bodily resurrected by the power of the Holy Spirit, ascended back to the right hand of God the Father, and ever lives to make intercession for us. After Jesus ascended to Heaven, He poured out His Holy Spirit on the believers in Jerusalem, enabling them to fulfill His

command to preach the Gospel to the entire world, an obligation shared by all believers today.

- We believe that all people are by nature separated from God and responsible for their own sin, but that salvation, redemption, and forgiveness are freely offered to all by the grace of our Lord Jesus Christ.
- When a person repents of sin and accepts Jesus Christ as personal Savior and Lord, trusting Him to save, that person is immediately born again and sealed by the Holy Spirit, all his/her sins are forgiven, and that person becomes a child of God, destined to spend eternity with the Lord.
- We believe that all the gifts of the Holy Spirit mentioned in Scripture are in practice today — the greatest gift of all being Christ’s love.
- We believe that church government should be simplistic rather than a complex bureaucracy and we depend on the Holy Spirit to lead, rather than on fleshly promotion.
- We await the pre-tribulation Rapture of the church, and we believe that the Second Coming of Christ with His saints to rule on the earth will be personal, pre-millennial, and visible. This motivates us to holy living, heartfelt worship, committed service, diligent study of God’s Word, regular fellowship, and participation in adult baptism by immersion, and Holy Communion.
- We seek to teach the Word of God in such a way that its message can be applied to an individual’s life, leading that person to greater maturity in Christ.
- We reject the belief that true Christians can be demon possessed, “5-point Calvinism” (a fatalistic Calvinistic view that leaves no room for free will), “positive confession” (the faith movement belief that God can be commanded to heal or work miracles according to man’s will), human prophecy that supersedes the Scripture, the incorporation of humanistic and secular psychology into Biblical teaching, and the over-emphasis of spiritual gifts and experiential signs and wonders to the exclusion of Biblical teaching.
- We aim to do everything according to God’s Word. The Lord has used this verse instrumentally in the prayerful structuring of our church: “And they continued steadfastly in the apostles’ doctrine and fellowship, in the breaking of bread, and in prayers.” Acts 2:42

# Admission

Lighthouse Ministry (LHM) enrollment policy is primarily to serve the body of Christ of Calvary Chapel Miami. Each student will be accepted into the Ministry based upon their previous academic, spiritual, and social records. LHM admits into the Ministry students of any race, color, nationality, or ethnic origin. Student's father and/or mother must be a disciple of Jesus Christ and faithfully attend a like-minded church. Parents and students must be fully committed to the doctrinal position and ministry direction of Calvary Chapel Miami.

Parents are expected to be forthright and honest and are responsible to inform and not withhold any information from Lighthouse Ministry that might be relevant to the physical, medical, emotional, or spiritual needs of the student. In specific cases or situations in which the student may have very unique ministry needs, Lighthouse Ministry may seek out and recommend a different ministry that might be better suited to meet the special needs of the student.

## Steps for Admission

- A. Pray for God's will and direction in your child(ren)'s education.
- B. Obtain registration packet from [calvarymiami.com/lhm](http://calvarymiami.com/lhm)
- C. Submit completed registration packet, health forms, and non-refundable, Voluntary Ministry Registration Support.
- D. Attend the new family and student(s) enrollment meeting with Administration.
- E. Be timely in paying Academic Package costs and Annual (or Monthly) Ministry Support.
- F. Admission to Preschool
  1. PreK 3 students\* must be at least 3 years old by first day of school.
  2. PreK 4 students\* must be at least 4 years old by first day of school.

\*In addition to a placement evaluation, students must be fully restroom-trained and self-sufficient in hygiene after restroom use at the time of enrollment.

## G. Admission to K5-12th Grade:

1. K5 students\* must be five years old on or before September 1<sup>st</sup>.
2. Adhere to State Requirements for homeschool student enrollment.  
<http://attendanceservices.dadeschools.net/homeschool.asp>



# General Information

## **After-School Care**

Available upon request from 3:40 p.m. to 5:00 p.m. (the latest) for \$50 per student per week. If needed for one day, the student may stay for \$15. Parents agree to pay a rate of \$1 per minute late for each child picked-up after 5:00 p.m.

## **Chapel**

A chapel time is set aside weekly as a means of presenting the tenets of the Christian faith and to develop strong moral character based upon biblical teaching by Calvary Chapel Miami servant leaders or Pastors. All students are required to attend chapel as part of their Bible class.

## **Closed Campus**

As a “closed campus,” we require student attendance from opening until dismissal, regardless of the number of free periods a student may have. This also means that students from other schools or friends are not permitted in LHM buildings/areas unless they are cleared by the Administration.

## **Meals**

Lunch will NOT be provided by the ministry. Students MUST bring lunch from home. Microwaves are available for students 1st grade and up. Snacks and water bottles are encouraged.

PreK students' SNACKS and LUNCH must be packed in an insulated lunch bag WITH an ice pack. Lunch bags should be labeled with student's first and last name. Lunch food preparation is the sole responsibility of the parent. Lunch and snacks will be served as prepared by parent. WATER BOTTLES are required. Please label water bottles with the student's first and last name.

## **Meetings**

If a meeting is desired with any Lighthouse Ministry Staff, please arrange a private conference with ample notification. Appointments are not available before school or during class hours. Lunches, homework, books, and other items may be left in the office for delivery to the student. Please call the office to schedule a meeting at 305-667-8577. Parent/Teacher Meeting times are from 3:45 p.m. to 4:15 p.m.

## **Ministry Hours**

Monday through Friday 8:00 a.m. to 3:30 p.m. If parents have conflicting work hours, students may be dropped off at 7:35 a.m. and will wait in the lunch-fellowship area. Students staying past 3:40 p.m. will be placed in after-school care for the day at \$15.

## **Nap Time (PreK-K5)**

Students must bring a fitted sheet and blanket set (small stuffed animal and/or pillow is also acceptable) every Monday to be used for the school week. Sheets will be sent home on Friday for laundering. Nap mats will be sanitized daily. Nap time will be from 12:30 p.m.- 2:30 p.m. Students are not required to sleep but must lie quietly during nap time.

## **Sports**

It is a privilege for students to participate in sports sponsored by LHM and outside leagues. Sports privileges may be revoked for violations of the Sports Contract.

## **Student Drivers**

It is a privilege for students to drive to LHM, and as a privilege, may be revoked for unsafe practices or for violations of the following directions from LHM teachers, staff, and administration.

## **Withdrawals**

Written notification of withdrawal must be given to the Lighthouse Ministry Office. No transfer of records will be made until the student's accounts are completely settled, and suggested Ministry support is submitted in full. Students with an unpaid balance on their account will not be readmitted to LHM.

## Financial Guidelines

As parents, you have prayed and sought the Lord concerning your desire to be involved with Lighthouse Ministry. As you continue to sense that God is leading you and your children to be a part of LHM, students are enrolled with the expectation that they will remain for the entire academic year. Families will adhere to the following financial guidelines:

	<u>Registration Support/ Academic Package (Books)</u>	<u>Annual Support (full payment)</u>	<u>Monthly Support (10 payments)</u>	<u>Late Fee</u>	<u>Returned Checks Fee</u>
<b><i>DUE</i></b>	Upon Acceptance	August 1st	1st of every month	Additional \$25	Additional \$25

### ***Registration Support***

Non-refundable, registration support is due with the Enrollment Application Form. (If a student is not accepted for enrollment, the registration support will be refunded.)

- \$125 per student if registering between Jan 26 – February 28
- \$200 per student if registering between March 1 – May 31
- \$330 per student if registering after May

### ***Academic Package***

Upon acceptance into LHM, non-refundable amount is due immediately.

\*See Facts Sheet available on [calvarymiami.com/lhm](http://calvarymiami.com/lhm) for annual costs.

### ***Payment Types***

LHM accounting requires all ministry support and fees to be in the form of a check, money order, cashiers' check, or bank auto pay.

1. Please make checks payable to **Calvary Chapel Miami**.
2. In the memo field please include the letters "LHM" and the STUDENT'S FULL NAME.
3. Set up "Auto Pay" from your banking account or use the online payment option when possible. Otherwise, place checks in green envelope and then place directly in LHM Mailbox by the 1st of each month.

### ***Discounts***

Full payment (annual cost): 10% due by August 1. Siblings discount: 5% each sibling.

### ***Additional Fees***

Other activities may require additional fees throughout the year (e. g. sports, field trips).

***Past Due Accounts***

Students whose suggested monthly Ministry support is 30 days or more past due may not be allowed to return to class until all accounts are made current. If an unexpected financial hardship arises and Ministry support will not be submitted on time, contact the Ministry Office immediately.

***Withdrawals***

If the day of withdrawal (either voluntary withdrawal or expulsion) is on or before the 5th of the month, parents agree to pay a flat charge of \$90.00 per child withdrawn. If the withdrawal is after the 5th of the month, parents will pay the full monthly suggested Ministry support plus any applicable late charges.

It is understood that the above terms in this “Financial Guidelines” section are accepted as part of the “Agreement” signed by the student’s parents upon acceptance of enrollment into Lighthouse Ministry.

# Attendance Policies

## **Commitment** “the state or quality of being dedicated to a cause, activity, etc.”

*If a man makes a vow to the Lord, or swears an oath to bind himself by some agreement, he shall not break his word; he shall do according to all that proceeds out of his mouth. Numbers 30:2*

### **Absences**

In case of absence, the day the student returns, the parent will send a written and dated note to the teacher explaining the reason for the absence and the dates absent. Students will not be allowed to return to class without a note explaining their absence.

### **Excused Absence**

Absences are excused for student illness or death in the immediate family. If there are three or more days in a row of absences the parent’s note must also include a doctor’s note. Doctor and dentist appointments should be made after school hours. However, if there is no way to get another appointment, at the discretion of the Teacher and Principal and with a doctor’s note, the absence may be excused.

### **Early Release**

Students will not be dismissed from school before 2:30 p.m. For a medical appointment, students can be released before 2:30 p.m. by parents presenting an appointment notice from the doctor.

### **Approved Absences**

If a student/parent finds that an absence will be unavoidable, he/she should see the Teacher and Principal several school days in advance (at least 5) to request make-up work before the absence. Requests will be processed on a case by case basis. Semester and Final exams may not be made up. A maximum of 5 days of approved unexcused absence may be allowed for a given school year.

### **Unexcused Absences**

Any missed days not previously approved will be counted as unexcused absences. All unexcused absences will result in a zero for any quizzes or test given each day missed.

### **Absenteeism**

Excessive absences (excused or unexcused) may result in a student repeating the same grade, re-enrolling in a course, or being dismissed. The State of Florida regulation is that 18 days missed out of the school year will subject the student to repeat the grade. Excessive unexcused absences may result in dismissal from LHM.

### ***Tardiness***

Punctuality or being on time is important. Tardiness has an adverse effect on your child's educational progress and is disruptive to the LHM classroom environment. Worship and classes begin promptly at LHM. Let us show our respect to our Lord and to others by committing to be on time. Planning to arrive at 7:50 a.m. will avoid uncomfortable moments in traffic or other unforeseen circumstances.

### ***Unexcused Late or Tardy***

Any student arriving after 8:00 a.m. must have a note stating the reason for tardiness before going to class. Oversleeping, forgetting to set the alarm, power outage, traffic issues, etc., will not be excused. During each grading period, a total of five unexcused tardies will result in a zero for all quizzes and/or tests for that day and every day tardy thereafter. Each new grading period, a new count of tardies begins.

### ***Excused Late or Tardy***

All tardy notes should be emailed to the classroom teacher and will be reviewed to determine whether the tardy is excused or unexcused. Excessive excused tardies may become unexcused.

### ***Absent or Tardy Make-up Work***

In the case of excused absence or tardiness, any failure to make up assignments, quizzes, or tests will result in zeroes being given for the missed work. Each student is responsible for seeing that make-up work is completed on time.

# Curriculum & Instruction

*Whatever you do, work heartily, as for the Lord and not for men. Colossians 3:23*

## Curriculum

Lighthouse Ministry materials and videos are provided by the fully accredited Abeka curriculum.

## Communication

All communication (materials & paperwork) with Abeka will be handled through the LHM office. The mailing address is: P.O. Box 940756, Miami, FL 33194.

## Video Term

Abeka Academy requires that each of the 170 video lessons be watched. By signing the agreement section, families agree that students be present and on time every day to complete these lessons.

## Grading Periods & Scale

K5–3rd grades have a total of 6 grading periods, while 4th–12th grades have 4 grading periods. Grading scale is set by Abeka for all accredited students.

	A	B	C	D	F
Elementary	100-94	93-85	84-77	76-70	Below 70
7th-12th	100-90	89-80	79-70	69-60	Below 59

## Homework

Each student is expected to complete the homework assigned. Parents are not to complete homework assignments, but are to help students by reserving a quiet area, away from interruptions, and by reviewing homework after it is finished for completeness and accuracy, if necessary.

## **Health and Safety**

### ***Immunizations***

As per the Immunization Guidelines for Florida Schools, Childcare Facilities, and Family Daycare Homes (Effective March 2013 Rule 64D-3.046, Florida Administrative Code), the following vaccines are required for attendance to Lighthouse Ministry:

(IPV) Polio

(MMR) Measles, Mumps, Rubella

Hepatitis B

(TDaP) Tetanus-Diphtheria-Acellular Pertussis

If a student does not have vaccines up to date, he or she must show proof that two vaccines are administered per school year until all required immunizations are fulfilled. No other vaccines are required. Forms DH-680 and DH-681 are accepted.

\*Meningitis vaccine is required for entrance into many state colleges and universities.

### ***Medications***

Non-prescription and prescription medication will be administered only with a written request and written instructions from the parent. All medications will be supplied by the parent, in the original pharmaceutical packaging, and must be labeled with the student's name clearly on the outside. Medicine (prescription or non-prescription) must be secured in the Ministry Office and not in the student's possession.

### ***Parking Lot Procedures***

Please exercise caution when driving on the property. Students are to be dropped off and picked up at the circular driveway. To facilitate traffic flow, please do not park vehicles in the circular driveway when stepping away from the car; pull all the way forward upon arrival.

### ***Severe Weather or Other Difficulty***

When LHM closes due to unforeseen events, including weather information about closing will be distributed via Ministry's office. It is not LHM's policy to close once the day of studies has begun. It is the parents' discretion whether or not to pick up the student early due to weather.



## ***Student Illness Policy***

If a student arrives at school with symptoms, or during the school day begins to show symptoms indicative of a condition listed below, a parent will be contacted and asked to pick the child up as soon as possible. The parent needs to maintain direct contact with student's teacher if the child is diagnosed with any communicable disease or if they have any signs of illness such as, but not limited to the following:

- **FEVER:** May return when fever-free (under 100 degrees) for 24 hours, without medication
- **DIARRHEA / VOMITING:** May return when symptom-free for 24 hours
- **STREP THROAT:** May return after 24 hours of antibiotic treatment, no fever for 24 hours, and with a doctor's clearance note
- **CONJUNCTIVITIS (pink eye):** May return 24 hours after treatment begins, eyes are free of discharge, and with a doctor's clearance note
- **HEAD LICE:** May return after treatment, removal of all live lice and nits from hair, and with a doctor's clearance note
- **RINGWORM:** May return with a doctor's clearance note and once treatment begins; area should be covered while in school for first 48 hours of treatment
- **COMMUNICABLE DISEASES (such as, but not limited to influenza, chickenpox, coronavirus, pertussis, meningitis, mononucleosis):** May return when cleared by their medical provider and with a doctor's clearance note or as per other C.D.C recommendations

## ***Training & Response***

All teachers, staff, and administration have been ALERRT (Advanced Law Enforcement Rapid Response Training) trained. Fire and safety evacuation drills are performed throughout the school year.

# Student Life and Conduct

## Bible

The King James Version (KJV) of the Bible is the Bible chosen by Abeka Academy. Therefore, the KJV is used in the classroom, for study, and for memorization.

## Bible Verse of Lighthouse Ministry

“Thy word is a lamp unto my feet, and a light unto my path.” Psalm 119:105

## Pledge to the American Flag

We do pledge to the American Flag. “I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

## Pledge to God’s Word

We do pledge to the Bible. “I pledge allegiance to the Bible, God’s Holy Word, I will make it a lamp unto my feet and a light unto my path and I will hide its words in my heart that I might not sin against God.”

## Biblical Principles

LHM priority is to honor the Lord. Conduct (speech and behavior) and dress therefore must reflect a heart that prioritizes pleasing the Lord and not one that is seeking merely to reflect the culture. As such, parents and students are to abide by these three essential, biblical principles.

1. **Be Modest** It is our heart to ensure that we are being an example to the world and other believers in all that we do. Therefore, maintain a standard of modesty in all jewelry, clothing, and style-choices (e.g., hair, make-up). (2 Timothy 4:12)
2. **Be Submissive** It is our desire to keep God’s commandments. Our attitudes must be one of willing to submit to authority even when we do not understand or agree. (Hebrews 13:17)
3. **Be Responsible** We have a responsibility, not only to ourselves, but also to our brothers and sisters in Christ. Because we have freedom in Christ, we must consider if our choices are beneficial to our spiritual walk and to those around us, or if they may cause someone to stumble. (Matthew 18:6-11).

## **Dress Code**

If conduct (speech and behavior) or dress contradicts these biblical principles, then the students may be sent to the office or home until the situation is corrected. They may return to Lighthouse Ministry functions once they are in compliance. Below are a few of the dress code guidelines to reflect a heart of modesty, submission, and responsibility:

### **Guidelines**

- No secular paraphernalia
- No religious symbols that are not Christian in nature or which are for specific denominations
- No Croc-style shoes or flip-flops
- No cutting or designs on eyebrows
- No exposed tattoos, markings or body piercing (temporary or permanent)
- No exposed undergarments
- No pajama-style pants or shorts
- No see-through material
- No tank, strapless, or crop tops or revealing tops (even when sitting or bending)
- No shorts/skirts above the fingertips when arms placed comfortably at one's side
- No tightly fitted clothing
- No unnatural hair coloring (i.e., blue, green, orange, etc.) and extreme styles

Boys are not to wear earrings, and must maintain a clean and neat haircut. If a beard is kept, it must be well maintained and daily groomed.

### **Uniforms**

Uniform is required for 1st–12th grade and is optional for PreK–K5. (Students uniform and/or clothing must comply with Dress Code Guidelines). Uniform consists of a polo-collared shirt, pants, and closed (not torn) shoes.

Shirt colors can be white, black, yellow (any shade), and blue (any shade).

Pant colors are khaki, black, or dark blue.

Sweaters, windbreakers, jackets, and pullovers (hoodies) must all be plain in color (free of icons) unless purchased from LHM or CCM.

### **PE Dress Code**

Girls and boys are to wear LHM official t-shirt and shorts. Sneakers are mandatory. Lack of PE attire will be counted against student's final grade.

### **Field Trips/Activity Dress Code**

Students and parents are to wear apparel that suits the particular activity or trip and that abides by Dress Code Guidelines. Parents are welcomed and encouraged to go on field trips and to visit. So please exhibit the same modesty outlined in the Dress Code Detail.

## **Conduct**

### ***Attitude***

Students must exhibit an attitude of Christian humility and cooperation. A critical, griping, or uncooperative attitude is not acceptable. Students should display a genuine concern for others and prioritize serving the Lord.

### ***Cell Phones or Other Personal Electronic Devices or Toys***

Cell phones or other personal electronic devices are not permitted to be used during school hours. All such devices need to be left at home or turned over to the LHM teacher before entering classrooms. They will be returned at the end of day. Lighthouse Ministry will not be held responsible for any damage to or loss of any confiscated or turned-in objects.

### ***Cheating***

Cheating is deceptive and a form of lying, which is a sin. Cheating will not be tolerated. Students must be honest and trustworthy.

### ***Courtesy***

Students are expected to be friendly, helpful, and polite, and to exhibit courtesy to each other, to the faculty and staff, and to any visitors they may come in contact with. Students are to proceed to their classes and other Ministry activities in an orderly manner.

### ***Public Displays of Affection (PDAs)***

Any inappropriate physical contact (such as hand-holding, romantic hugging or kissing, and the like) are not permitted. Additionally, male and female students should not be alone together anywhere on church property. This is to avoid the appearance of evil (I Thessalonians 5:22) and to not defraud a brother or sister in these matters (I Thessalonians 4:3-7).

### ***Drug and Alcohol Policy***

It is forbidden for students attending Lighthouse Ministry to use, possess, or sell narcotic drugs, controlled substances, or alcohol. Students in possession of drugs, or using or selling drugs, shall be immediately dismissed from the LHM and may result in opening a police case. Students found to be possessing or using alcohol shall be immediately dismissed from LHM.

## Discipline

In order to carry out character development, it is necessary to follow Scriptural admonition to correct a child. Any LHM Staff, Principal, and teachers may correct a student when his or her behavior is in violation of the rules. Correction may include issuing demerits, sentence writing, additional homework, time-out, suspension, or disciplinary Biblical instruction.

### **Probation**

For repeated misconduct, accumulation of demerits, and/or any act, event, or attitude deemed by the LHM faculty to warrant such action, a student may be placed on disciplinary probation, which shall exclude a student from participating in class field trips, or any other extracurricular activity. If the student does not improve satisfactorily, the student may be asked to withdraw.

### **Suspension**

A student whose behavior or action is unacceptable is subject to suspension for one to several days. A student will not be allowed on school premises during LHM hours and cannot participate in school activities. Zeroes are given in all subjects for each suspension day.

### **Demerit System**

A demerit system is used to teach students to develop self-control by encouraging appropriate behavior and discouraging inappropriate behavior. Students begin each grading period with zero demerits.

Issues	Demerits
Level I (sleeping, unprepared, passing notes, out of seat without permission, chewing gum)	1
Level II (cell phone, devices, inappropriate conduct, talking without permission, dress code violation)	2
Level III (throwing objects, inappropriate attitude/speech, refusal to follow instructions, listening to inappropriate music)	3
Level IV (disobedience/rudeness to adults, profanity or inappropriate slang, inappropriate physical contact, cheating lying/untruthfulness, possession of firestarters)	4
Level V (vandalism, stealing, use/possession of addictive substances, possession of weapons, immoral activities)	5

- **1-2 demerits:** A notification is sent to the parent and disciplinary action may be required.
- **3 demerits:** minimum of 3 days' suspension and/or Probation. Parent/Principal conference is required.
- **4 demerits:** minimum of 5 days' suspension. Parent/Principal conference is required.
- **5 demerits:** Student is subject to expulsion

Note: Administration and/or teacher will make final determination regarding issuance of demerits and the consequences thereof.

# Agreement Section

In signing the agreement section, I acknowledge I have prayerfully committed to Lighthouse Ministry's principles and guidelines. My signature below is evidence that I have read, understood and agreed to follow the LHM Parent-Student Handbook, as such:

1. I have been praying and sensing the Lord leading me to enroll my child(ren) in Lighthouse Ministry (LHM) and to be involved in their academic and spiritual development.
2. Lighthouse Ministry (LHM) of Calvary Chapel Miami uses the Abeka curriculum and follows the Statement of Faith of Calvary Chapel Miami in the education of my child.
3. It is understood that participation at LHM is a privilege and not a right, and this privilege may be forfeited by any student who does not conform to the standards and regulations of this Ministry.

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Grade Entering

-----Detach this page and turn in to LHM Office-----

